

DPD - 8839-59
30 December 1959

25X1A9a MEMORANDUM FOR: [REDACTED]

SUBJECT : Travel Voucher for Period 22-24 November 1959 \$145.16
12-15 December 1959 \$152.45

have
1. Subject voucher has been processed and approved in the amount
of \$ 297.61 which has been applied against the related travel
advance in the amount of \$ 150.00 dated 22 November 1959
175.00 22 December 1959
advance in the amount of \$ 150.00 dated 12 December 1959.

(Or outstanding balance of original advance .)

The balance of the advance to be refunded is \$ 27.39. Should

25X1A9a you desire to refund by personal check, please make it payable to [REDACTED]

25X1A9a [REDACTED]

2. Early settlement of your account will be appreciated.

25X1A9a [REDACTED]

Finance Officer

Enclosures: as stated above

Recap:

22 Nov. - Adv. against DPD-DD/P 8522.60	\$175.00
22-24 Nov. - Acctg	145.16
Bal Due from Traveler	29.64
12 Dec. - Advance Against DPD-DD/P 8635-60	150.00
13-15 Dec. Acctg	152.45
Bal Due Traveler	(2.45)
Net Bal. Due from Traveler	<u><u>27.39</u></u>

Dist:

2 - Addressee

1 - Personnel File [REDACTED]

✓ - Chrono

RVB:nh/30 December 1959